

Index, established in Chile in 2021, is a non-profit organization that connects communities through archival management, cultural heritage, and the promotion of collective processes for memory-building. We develop cultural and educational projects that foster participation, collaboration, and the exchange of knowledge, with a focus on Chile and Latin America.

#ARCHIVES #MEMORY
#DIGITALHUMANITIES #EDUCATION
#CULTURE #DIGITALHERITAGE

Our Mision

We promote access to knowledge and cultural participation by connecting diverse communities through archival management, memory building, and the design of creative strategies that encourage cultural exchange.

Our Vision

We believe in co-creating knowledge and developing archives that are open to communities. By sharing knowledge and diverse ways of knowing, we strengthen the arts, culture, and heritage, while contributing to people's well-being and collective agency, which helps reduce social inequalities.

Our Values

WE ARE COMMITTED TO DEMOCRATIZA-TION, COLLABORATION, CREATIVITY, PARTICIPATION, CARE, AND REFLEXIVITY.

What we do



	Workshops and Seminars
*	Archival Management
	Digital Preservation
*	Educational Materials
	Heritage and Community Memory Projects
*	Digitization of Cultural Heritage
	Publications
*	Research and Arhival Survey
	Support for Archival Projects
*	Exhibitions, Specialized Materials and Content, Gatherings
	and Conferences, among other Public Activities

Let's connect! Write to us at hola@fundacionindex.cl to collaborate and create together.

We develop projects for the preservation, enhancement, appreciation, and dissemination of documentary heritage in the fields of arts, culture and education.

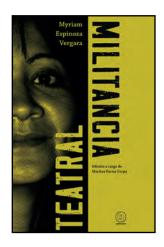


Archival Description – Audiovisual Archive of the Museo Chileno de Arte Precolombino.

Santiago, Chile (2023-2026). Documents description with metadata in accordance with international standards for digital management, carried out for the development of the museum's audiovisual archive. The work focuses on ensuring both the preservation of and access to the heritage safeguarded by the institution.

Archival Managment for the Myriam Espinoza Vergara Project – University of Valparaíso.

Valparaíso, Chile (2023). Archival management, inventory, digitization, and description of documents for the project *Myriam Espinoza Vergara:* 50 Years of Dedication to Social Theater in Valparaíso, led by researcher Maritza Farías at the University of Valparaíso.



We collaborate with institutions in documentary survey processes and the systematization of information.



Systematization and Drafting the Cultural Policy for the Performing Arts MINCAP and NGO Poloc. Santiago, Chile (2024). Documentary survey and drafting of background materials for the formulation process of the 2025–2030 Cultural Policy for the Performing Arts of the Ministry of Cultures, Arts and Heritage of Chile (MINCAP). Work led by NGO Poloc.

We support and foster initiatives that preserve and share heritage and community memories, reinforcing local archives.

Archival Consulting for Women in Exile.

Berlín, Alemania (2023). Consultancy during the creation of this organization's archive. The organization was born in Germany in 2002 as the result of an initiative by refugee women. We trained the team through a series of workshops and produced specialized material. Development of the workshop "Women in Exile: between resistances and affects" in the framework of the lecture series "Antirrassistische Kämpfe versammeln, archivieren und aktivieren" [Gathering, archiving, and activating anti-racist struggles] held at the Hau Hebbel am Ufer cultural center in Berlin.



We develop archives for artists and cultural collectives.



La Pieza Oscura.

Santiago, Chile (2025). Design and management of the theater company's digital collection to commemorate its 33 years of work.

Circo Virtual.

Santiago, Chile (2025). Consulting on the management of the archive inventory of the circus company, guidance for the first phase of the archival plan, and drafting of a critical article on the process.





Tryo Teatro Banda.

Santiago, Chile (2024). Management of the digital collection Tragicomedia del Ande, part of the project Archivo Tryo Teatro Banda: 20 Years. Archival consulting, support in archival description, and creation of the public domain digital collection of this renowned Chilean theater company.

We collaborate with artists and researchers to activate archives, transforming documents into exhibitions, encounters, talks, and other public experiences. We also support their creative and research practices, enhancing the organization and access to their documentary materials.



Cabinet of Curiosities exhibition about stage designer Sergio Zapata at GAM.

Santiago, Chile (2021). Development of content and documentary materials that were part of the exhibition Gabinete de curiosidades: Archivo escénico de Sergio Zapata Brunet (Cabinet of Curiosities: Theatrical Archive of Sergio Zapata Brunet) at the Gabriela Mistral Cultural Center (GAM), cu-rated by Catalina Devia and Pía Gutiérrez. Creation of the digital collection, which accompanied the exhibition.

Scenic piece El Ensayo

Santiago, Chile (2023). Development of archival resources on political theater of the 1960s–70s (Teatro del Pueblo, Teatro Nuevo Popular, TEPA by Isidora Aguirre) for the sta-ging of the theatrical work El Ensayo, directed by Cristian Flores Rebolledo and presented in January 2023 at Espa-cio Checoslovaquia, Santiago, Chile.



We develop educational and mediation materials.













Zine Archívame en tu corazón (Archive Me in Your Heart) (2018)

Zine Decálogo de creación escénica (Decalogue of stage creation) (2021)

Mediation teaching guides and booklets for the theater company Teatro Periplos and the Centro Cultural Museo y Memoria de Neltume (2022)

Mediation Booklet for the film Folil (2022)

Zine *Archivate (How to archive*), in collaboration with the collectives Hambre and Las Luisas (2023)

Map ¿Qué es un archivo postcustodial? (What Is a Post-custodial Archive?) (2023)

Open and Incomplete Catalogue of Archives, Works, and Archival Impulses (2024)

Booklet ¿Cómo iniciar un proyecto de archivo? (How to Start an Archive Project?) (2024)

Dossier of the Research Project Archivos y teatralidades del exilio chileno en Costa Rica 1970–1980 (Archives and Theatricalities of the Chilean Exile in Costa Rica 1970–1980) (2025) We organize face-to-face and digital training sessions on archival practices with different approaches and degrees of depth for artists, researchers, and diverse communities.

Talleres



Los Archivos Laten [Archives Pulsating]

Buenos Aires, Argentina, 2023. Held within the framework of the Archivos y activaciones (Archives and Activations) program of the Proyecto Imaginario platform.

El carácter generativo de las memorias artísticas: acción y reflexión a partir de archivos de creadores [The productive nature of artistic memories: action and reflection on creators' archives]

Santiago de Chile, 2022, 2023, 2024. Conducted at the Teatro Niño Proletario Virtual School

Arte de archivo, archivos de arte [The Art of archiving, archives of art] Región de Magallanes, Chile, 2023. Held at the Cielos del Infinito Festival.

Development of the Seminar Archives and Latin American Artistic Practices – University of Buenos Aires

Buenos Aires, Argentina (2022–2023). Development and teaching of the seminar Archivo y prácticas artísticas latinoamericanas (Archives and Latin American Artistic Practices) for the Specialization Program in Artistic Practices and Politics in Latin America, Faculty of Philosophy and Arts, University of Buenos Aires (UBA). Delivered online.

Activa y Archiva [Activate and Archive]

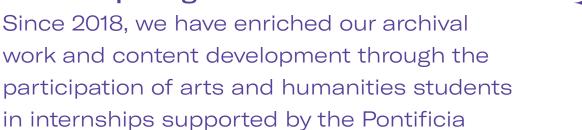
Santiago, Chile, 2022. Part of the Territorios Creativos Program of Teatro a Mil Foundation (FITAM).

Memoria en construcción [Building memory]

Chile, 2018. Held at the School of Theater Design of the University of Chile, Arts Faculty of the Pontificia Universidad Católica de Chile, and Teatro Puerto Festival in La Serena.

Internship Program

Universidad Católica de Chile.





We provide a space for students and professionals from diverse disciplines who are interested in heritage and archives to learn and contribute.





Arde is a collective of women dedicated to thinking about and creating archives.

Since 2017, we have been working from different territories—Valdivia, Santiago, and Berlin—developing a hybrid digital platform: both an archive and a publishing space.

The archive safeguards documents related to processes of creation, research, and cultural practices, while also opening a space for those who wish to share the backstage and trajectory of their projects and ways of creating and generating knowledge. We offer open access to digitized documents within a free, public domain framework, for purposes of research, education, and enjoyment.

As a publishing space, we produce specialized content such as audiovisual pieces, graphic materials, interviews, and texts that invite reflection on the arts, archives, and communities.

We foster collaborations with artists, researchers, activists, and organizations to weave networks among those working with archives and memory across diverse contexts and geographies. We share archival tools, strategies, and methodologies so that more people and communities can initiate or strengthen their own archival projects.

At Arde, we understand archives as a social and political practice that allows us to take responsibility for the narratives of our history and to choose the stories we project into the future.

We see the archive not only as a space of memory, but also of imagination. When history has been written from a single perspective and the world has been arranged under imposed categories, the archive—one still waiting to be mapped—opens up the possibility of inventing other stories, adding other bodies, including new voices. Like wandering seeds, archives and their documents will find their place and the conditions to grow.

We develop digital repositories for artists, collectives, researchers, and creators from diverse disciplines. We document processes through photographs, journals, sketches, posters, interviews, audiovisual records, and other materials.

We take care of digitizing, organizing, and describing contents so they can be available in an open and accessible archive. The collections are created in collaboration with their protagonists and take shape as personalized mini-sites, where the journey of a work, idea, or practice is preserved and made visible.

We already host more than 40 digital collections. What interests us is documenting creative processes, highlighting not only the final works but also the methods, the paths taken, and the documentary traces left behind.

Curatorial lines:





Historical creators: such as <u>Sergio Zapata</u> and <u>Amaya Clunes</u>, pioneers of stage design in Chile, or the company Teatro del Pueblo, active in the 1960s.

Contemporary creators: such as <u>Colectivo Zoológico</u>, <u>Antimétodo</u>, <u>La Patogallina</u>, <u>Tryo Teatro Banda</u>, among other current collectives and artists.

Women creators: such as <u>Catalina Devia</u>, stage designer; <u>Maha Vial</u>, poet and performer; <u>Marcela Cornejo</u>, actress and mask maker; <u>Ana María Cabello</u>, dancer and teacher; and <u>Margarita Poseck</u>, filmmaker.

Cultural practices: such as the collection <u>Cuerpo y Protesta</u> (Body and Protest), with records of cultural demonstrations in public space, or <u>Teatro y Juventudes en Dictadura</u> (Theater and Youth in Dictatorship), on youth theater experiences in Chile in the 1980s.

Research processes: such as the play <u>Carpinteros</u>, <u>los</u> <u>herma-nos Villanueva a orillas del Cutipay</u> (Carpenters, the Villanueva Brothers on the Banks of the Cutipay River), by the company Teatro Periplos, which explores the craft of carpentry in southern Chile.

In a world saturated with digital content that is at risk of being lost or becoming obsolete, we provide a sustainable archival platform with standards for long-term preservation and access.



Huellas de creación (Traces of Creation):

Archives of Creative Processes of Contemporary Chilean Theater Companies

A research project that explores the creative processes of performing artists. Theater is not only what we see on stage, but also the path taken—the whole journey surrounding the final work. We build digital collections that document and make visible these processes in six contemporary Chilean theater companies.

We also edited #SesionesArde, a workshop series where creators shared their knowledge about theater-making. The episodes are available on Arde's YouTube channel and were also broadcast on the Chilean television channel ArTV, dedicated to culture and the arts.

Funded by the National Fund for Cultural Development and the

Arts of Chile (Fondart) Location: Santiago, Chile

Years: 2020-2021



Huellas de exilio (Traces of Exile): Following the Footprints of a Heritage Material of Chilean Performing Arts in Costa Rica

A project that connected two archives: Arde in Chile and LaMAE in Costa Rica. Through a documentary survey, we explored the theatrical production of Chilean performing artists exiled in Costa Rica during the 1970s and 1980s, as a consequence of the civic-military dictatorship.

We created an open and free digital archive with documents from prominent artists such as Bélgica Castro, Alejandro Sieveking, Sara Astica, and Marcelo Gaete. This collection, physically preserved in San José, Costa Rica, is now available on Arde's digital platform, ensuring its preservation and dissemination as a body of work of profound aesthetic and historical value.

Funded by the National Fund for the Promotion and Development of the Performing Arts, Ministry of Cultures, Arts and Heritage of Chile

Locations: Santiago, Chile, and San José, Costa Rica

Years: 2021-2022



Huellas Mujeres (Women's Traces):

Archive Collection of Women in the Arts in Chile

A research project dedicated to archiving and making visible the work of women creators in Chile, with the aim of contributing to the historical inscription of women artists and recognizing their diverse practices. The collection offers a journey through the history of art in the country, through the voices and memories of these women, highlighting their trajectories and creative processes.

Funded by the National Fund for the Promotion and Development of the Performing Arts, Ministry of Cultures, Arts and Heritage of Chile

Locations: Santiago and Valdivia, Chile

Years: 2021-2022



Teatros y juventudes en dictadura (Theaters and Youth in Dictatorship)

A project that built an archival collection focused on the experiences of young people who took part in popular and amateur theaters during the civic-military dictatorship in Chile. Through the gathering of alternative press materials, photographs, graphics, and testimonies, we delved into the circuits and groups that found refuge in parishes, schools, neighborhoods, and other social organizations.

Funded by the National Fund for the Promotion and Development of the Performing Arts, Ministry of Cultures, Arts and Heritage of Chile

Locations: Santiago and Valdivia, Chile

Years: 2022-2023



Los Archivos Laten (Archives Pulsating):

Los Archivos Laten is an editorial and curatorial project that brings together a series of experimental content on archival practices and archives. Through interviews, articles, videos, graphic materials, booklets, zines, audio pieces, special collaborations, and other experiments, we explore different thematic axes that invite reflection on the role of archives in the construction of memory and the contestation of historical narratives.

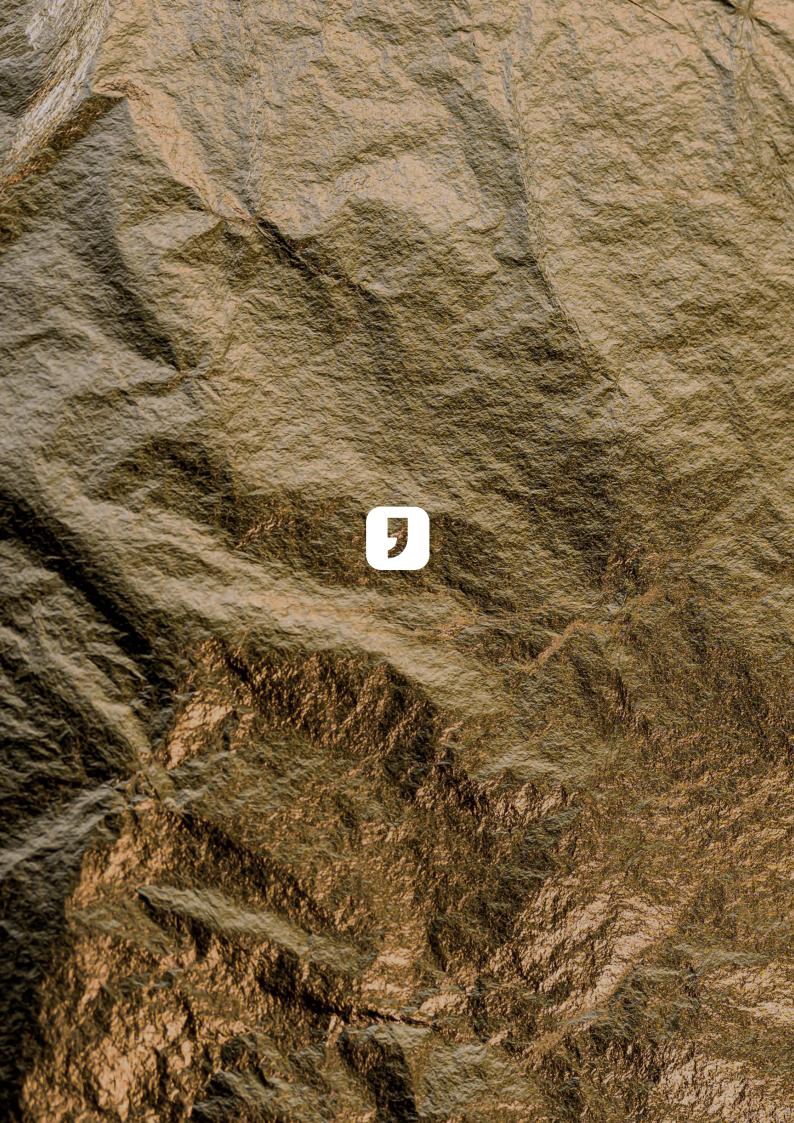
In total, we published 26 pieces with the participation of twenty-four invited authors from ten countries: Chile, Germany, Cameroon, Cuba, Argentina, Portugal, Spain, Mexico, Peru, and Palestine.

We also seek to connect with others who are reflecting on archives from different territories of Chile, beyond Santiago, such as the communes of Navidad and Valdivia. With this internationalist vocation, facilitated by the digital space, we hope to continue enriching this network and the connections among archivists in diverse geographies and contexts.

Funded by the National Fund for Cultural Development and the

Arts of Chile (Fondart) Location: Santiago, Chile

Years: 2023-2024



Technical Considerations

	We work with tools, parameters, and devices for document management
*	We use Omeka, a free and open-source software specialized in digital collections for archives, museums, and libraries
	We describe documents using Dublin Core standards, a metadata model that supports the retrieval of archives on the web
*	We apply a risk management and assessment approach to collections, preserving documents on servers and external devices
	We encourage the use of Creative Commons licenses for publishing documents, promoting free and responsible access and cultural exchange
*	We host and share more than 40 collections made up of archives in diverse formats and from various sources
	We produce and edit specialized content through WordPress, with a total of 141 published articles

Seminars & Lectures



2025

Seminario Perspectivas de lo editorial en el arte: experimentaciones, historiografía y otras aproximaciones críticas (Seminar Perspectives on Publishing in Art: Experimentations, Historiography, and Other Critical Approaches), Universidad Austral, Valdivia, Chile

<u>Presentation</u>: Los Archivos Laten: Práctica Editorial y Curatorial desde el Archivo (The Archives Pulsating: Editorial and Curatorial Practice from the Archive)

III Congreso Internacional GEMO, Género y Movilidades. Las mujeres como transmisoras de información, ideas y productos en la América Hispánica desde el siglo XVIII hasta la actualidad (3rd Congress Women as Transmitters of Information, Ideas, and Products in Hispanic America from the 18th Century to the Present), Universidad de Sevilla, Spain

<u>Presentation:</u> Huellas mujeres: archivo con enfoque feminista para la visibilización de creadoras escénicas desde Chile(Women's Traces: A Feminist Archive for the Visibility of Women Stage Creators from Chile)

2024

VII Seminario de Archivos CIDOC Funciones pedagógicas de los archivos: Hacia una educación patrimonial (7th CIDOC Archives Seminar Pedagogical Functions of Archives: Towards a Heritage Education), Universidad Finis Terrae, Santiago, Chile

<u>Presentation:</u> Los Archivos Laten: Práctica Editorial y Curatorial desde el Archivo (The Archives Pulsating: Editorial and Curatorial Practice from the Archive)

Seminario Vitrinas: estéticas y retóricas a través del cristal (Seminar Showcases: Aesthetics and Rhetorics through Glass), Universidad Finis Terrae, Santiago, Chile

<u>Presentation:</u> Pantallas como vitrinas, prácticas expositivas desde un archivo digital (Screens as Showcases: Exhibition Practices from a Digital Archive)

Ciclo Archivos y Memorias (Archives and Memories Series), Archivo Regional de Valparaíso (Regional Archive of Valparaíso) and Centro Cultural Ex Cárcel (Ex Cárcel Cultural Center), Valparaíso, Chile Conference: Presentación del cuadernillo ¿Cómo iniciar un proyecto de archivo? (Presentation of the Booklet How to Start an Archive Project?)

2023

The Crossed Archives International Conference, ARTHE – Archiving Theatre Project and Teatro Nacional São João, Porto, Portugal

<u>Conference</u>: Arte de archivo, pensar los archivos desde el sur (The Art of Archiving: Thinking Archives from the Global South)

<u>Workshop</u>: How to Build Your Archive of Creative Processes – Memory of Practices and Processes

XIX Congreso ALEPH Encarnaciones, textos, mundos afectados (19th ALEPH Congress Embodiments, Texts, Affected Worlds), Universitat de les Illes Balears and Universidad Autónoma de Barcelona, Mallorca, Spain

Workshop: Archivos desde Arde (Archives from Arde)

Conference Lazos y huellas del exilio chileno en Costa Rica (Traces and Connections of the Chilean Exile in Costa Rica), Museo de la Memoria y los Derechos Humanos (Museum of Memory and Human Rights of Chile) and Embassy of Costa Rica, Santiago, Chile Participation: installation of posters and graphic materials

2022

Conference Antirrassistische Kämpfe versammeln, archivieren und aktivieren (Gathering, Archiving, and Activating Anti-Racist Struggles), HAU Hebbel am Ufer, Berlin, Germany

Workshop: Women in Exile - Between Resistances and Affects

Seminario Archivos y Géneros, una década de movimiento y encuentro (Seminar Archives and Genders: A Decade of Movement and Encounter), Archivo Nacional de Chile (National Archive of Chile), Santiago, Chile

<u>Panel Participation:</u> Experiences of Feminist, Women's, and Gender Archives and Memories in Chile

2021

IV Seminario de Archivos CIDOC (4th CIDOC Archives Seminar), Santiago, Chile

<u>Presentation:</u> Proyecto Arde, archivos de artes y procesos de creación: derivas teórico-metodológicas y técnicas para la conformación y activación de colecciones digitales (Arde Project, Archives of Arts and Creative Processes: Theoretical-Methodological and Technical Approaches for the Formation and Activation of Digital Collections)

Congreso Archivos del común IV. Archivos por/venir (Archives of the Commons IV Congress: Archives to/Come), Reina Sofía Museum and Red de Conceptualismos del Sur, Madrid, Spain

<u>Panel Participation:</u> Futuro de ficción / Ficciones de archivo (Future of Fiction / Fictions of the Archive) with the presentation Los archivos son huellas e invocaciones (Archives Are Traces and Invocations)

2018

IV Jornadas sobre Objetos y Cultura Material Objetos migrantes (IV Conference on Objects and Material Culture: Migrant Objects), CECLI and Museo Histórico Nacional de Chile, Santiago, Chile

<u>Presentation:</u> Proyecto Antesala: una propuesta de archivo sobre migración (Antesala Project: An Archival Proposal on Migration)

2016

Seminario Cruces Metodológicos y Disciplinares entre Creación e Investigación en Artes Escénicas (Seminar on Methodological and Disciplinary Crossings between Creation and Research in the Performing Arts), Universidad de Chile, Santiago, Chile

<u>Conference:</u> Teatro y archivos: huellas de la creación, posibilidades del documento, cruces para y desde la escena(Theater and Archives: Traces of Creation, Possibilities of the Document, Crossings For and From the Stage)

Press and Media mentions

2024	Huellas de exilio: el nuevo proyecto de archivo de colectivo Arde y LAMAE de Costa Rica (Traces of Exile: The New Archival Project of Arde Collective and LAMAE in Costa Rica) — Letras en Línea, Universidad Alberto Hurtado
	Huellas mujeres: sobre la importancia de visibilizar a las mujeres en las artes (Women's Traces: On the Importance of Making Women in the Arts Visible) - Revista Catáloga Colectiva
	Los documentos teatrales de Sergio Zapata Brunet (The Theatrical Documents

of Sergio Zapata Brunet) — Letras en Línea, Universidad Alberto Hurtado

Afectos y documentos en "Huellas mujeres": notas sobre el proceso de ge-

neración de los archivos de artistas escénicas (Affections and Documents in "Women's Traces": Notes on the Process of Generating Archives of Performing Artists) — Letras en Línea, Universidad Alberto Hurtado

Entrevista a Bonaventure Soh Bejeng Ndikung: La batalla de nuestros tiempos es la disputa por la memoria (Interview with Bonaventure Soh Bejeng Ndikung: The battle of our times is the struggle over memory.) — Artishock Revista

2023 Los archivos son huellas e invocaciones (Archives Are Traces and Invocations)

— Revista La Raza Cómica

La mirada postcustodial: el archivo como disputa (The Postcustodial Perspecti-ve: The Archive as Dispute) — Revista La Raza Cómica

Proyecto Arde: colectivo de mujeres que irrumpe en la escena artística europea para rescatar la memoria artística de América Latina (Arde Project: A Women's Collective Breaking into the European Art Scene to Rescue Latin American Ar-tistic Memory) — El Mostrador

Colectivo Arde: "Los archivos laten en las comunidades y nos mantienen con memoria" (Arde Collective: "Archives Pulsating in Communities Keep Our Memory Alive") — Radio Universidad de Chile







Pía Gutiérrez D.

Pía holds a PhD in Literature and focuses her research, writing, and teaching on the connections between art, literature, archives, and community. She has participated in archiving projects related to Chilean literature and theater and has contributed extensively to discussions on archival policies. She is currently an academic at the Pontificia Universidad Católica de Chile.



Constanza Alvarado O.

Constanza is a researcher in the fields of arts, communication, and culture. She is a PhD candidate in Communication (Universidad Austral de Chile, Universidad de la Frontera, and Universidad de Sevilla). She is also an actress and holds a Master's degree in Arts (Pontificia Universidad Católica de Chile) as well as a Diploma in Archival Science and Drama Therapy (Universidad de Chile). Her work involves theatrical creation projects, archive management, and memory practices, with an emphasis on artistic approaches.



Katha Eitner M.

Katha is a sociologist and cultural manager (Pontificia Universidad Católica de Chile). She holds a Master of Arts (M.A.) in Art in Context from the University of the Arts Berlin (UdK) and a Diploma in Qualitative Methods for Social Research from Universidad Diego Portales. She manages cultural, editorial, and archival projects, and her research focuses on creating spaces for collective knowledge.



Javiera Brignardello C.

Javiera holds a Bachelor's degree in Literature (Pontificia Universidad Católica de Chile) and is a researcher in the performing arts. She also holds a Master's degree in Art, Thought, and Latin American Culture from the Institute of Advanced Studies (Universidad de Santiago de Chile, USACH). She takes part in research projects, archive creation, mediation, and dissemination. Her work focuses on the intersections between archives, performing arts, communities, and creative processes.



Fabiola Neira R.

Fabiola is a librarian with a Diploma in Archival Science. She has collaborated on theater archive projects and is interested in digital humanities and social technologies.

COLLABORATORS

Digital Design and Art Direction:

Estudio Ruiz https://estudioruiz.co/

Graphic Design:

Javiera Calderón Reyes

Programming:

Felipe Álvarez Burgos Felipe Perry Donoso

Communications:

Francisca Palma Arriagada

Accounting:

Laura Rojas Letelier

Legal Advice:

Laura Aguirre Brand



FREQUENTLY ASKED QUESTIONS



Do you have a physical workspace?

No, (not yet). Our project runs digitally through the platform www.proyectoarde.org. However, we also do face-to-face projects that involve specific communities, and we can work in a hybrid way.



Can I contact you to create my archive?

Of course, you can! We offer consulting services, archival workshops, document collection, document description, digitization, and archival activation processes. We work with both digital and physical archives.



What is the difference between Index and Arde?

Arde started in 2017 as a collective and a web platform. On the other hand, Index is the legal entity that allows us to take on bigger projects.



What languages do you work with?

We usually work in Spanish but can also collaborate in English and German.



Do you only work with artists?

No. Although we do have a strong focus on the arts, we are also interested in other practices, be they cultural, research, and/or knowledge production. If you are a(n) student, researcher, work in culture, activist, or community representative interested in memory, heritage, and archives, do not hesitate to contact us.



Do you only work on Chilean projects?

No. Although we are Chileans and we started our project in Chile, we seek to work in different regions. Being digital allows us to collaborate from different geographic regions and time zones; indeed, we have been doing so since 2019.



Santiago 2023, Liu Marino

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